

THE ORDER FORM PROCESS

Serve Others. Love Others.

#1 PATIENT INFORMATION

Every device is labeled with the patient's name, so please check the spelling of the name and be sure it is legible. Include the shoe size for an accurate extension length. Gender tells us the sizing scale, and weight confirms a compatible plate thickness. For the best fit, include a copy or scan of an insole.

#2 ORDER OPTIONS

These upgrades will incur an additional charge. Please see the price list for details. Select rush service and/or expedited shipping. Prepaid UPS or USPS mail labels can also be found here.

#3 SHIPPING

Include a shipping address if it is different from the office. Please verify the address to avoid shipping delays.

#4 BARCODE LABELS

SOLO provides barcoded labels unique to your account. This simplifies paper order form completion. Be sure to apply your barcode on every order.

UNDERSTANDING THE ORDER FORM

The order form has two distinct parts. The outlined area on the left (#5 and 6) shows everything that is included in the base price. Stay on the left side to manage your costs. The right side of the form lists upgrades to your order. Sections A-E correspond with the price list to easily understand your costs.

#5 LET'S GET STARTED

Select a Premier device type. Functional and Dress devices default to a 3D printed shell. Select a shell rigidity or thickness using the weight chart as a reference. Accommodative devices default to a full length shell.

#6 INCLUDED OPTIONS

The options listed here are included in the base price. (Refer to the price list for details.) Use the right side of the form for additional accommodations.

SOMETIMES YOU NEED MORE, CONSIDER UPGRADES.

A. UPGRADED PLATE

Looking for something other than a 3D printed shell? Box A shows the additional plate options. Refer to A on the Optional Premier Upgrades section of the price list for details.

B. ARCH REINFORCEMENT AND INTRINSIC HEEL PADS

Make your selection in Box B. Refer to B on the Optional Premier Upgrades section of the price list for details.

C. ADDITIONAL ACCOMMODATIONS

Whether you need a full-length extension, Morton's extension in padding, or cutout in padding, this is where to look. Choose any combination of these options for one flat fee. Refer to C on the Optional Premier Upgrades section of the price list for details.

D. TOE FILLER

Add any variation per foot, from trans-met to single digit fillers. Refer to D on the Optional Premier Upgrades section of the price list for details.

E. TOP COVER UPGRADES

Choose to extend your top cover. Refer to E on the Optional Premier Upgrades section of the price list for details.

SOLO LABORATORIES, INC. **PREMIER**

P.O. Number

PATIENT INFORMATION

Name ☐ Male ☐ Female

Shoe Size* (for shoe sizing)

Date of Birth Weight (required)

☐ Shoes/Insoles Enclosed

Order Options

☐ US Mail Labels (Qty 5)

☐ UPS Labels (Qty 5)

☐ Rush - No Business Day (NOT AVAILABLE WITH 3D SHELLS)

☐ 3 Day - 3 Business Days (NOT AVAILABLE WITH 3D SHELLS)

☐ Expedited Shipping - DO NOT INCLUDE OVERNIGHT SHIPPING

☐ Mail-to-Patient INCLUDE SHIPPING ADDRESS (TO THE RIGHT)

ADDITIONAL CHARGES WILL APPLY

PLACER ACCOUNT LABEL HERE

Please use the form at sololabs.com/order-forms 07/02/25

SHIPPING INFORMATION IF SHIP TO PATIENT OR LOCATION OTHER THAN THE ACCOUNT LABEL

Street Address

City State & ZIP

Physician's Signature

☐ Send Account Labels

MODIFICATIONS

A. SHELL Polypropylene Performance Rx Carbiplast II DBX Graphite

☐ 3/32" ☐ 1/8" ☐ 1/4" ☐ 3/16" ☐ 1/2" ☐ 5/8" ☐ 3/4" ☐ Full

☐ RX-A ☐ 2 mm ☐ 1.25 mm

☐ RX-B ☐ 2.5 mm

☐ RX-C ☐ 2.9 mm

B. ARCH REINFORCEMENT Standard ☐ Reduced Bulk ☐

INTRINSIC HEEL PAD ☐ ☐

C. ADDITIONAL ACCOMMODATIONS

Padding ☐ L ☐ R ☐ 1/16" ☐ 1/8" ☐ 3/16"

Padded Flange ☐ L ☐ R

Cutout ☐ L ☐ R

Mark required on cast or foam impression ☐ 1/16" ☐ 1/8" ☐ 3/16"

Morton's ☐ L ☐ R ☐ 1/16" ☐ 1/8" ☐ 3/16"

Dancer's ☐ L ☐ R ☐ 1/16" ☐ 1/8" ☐ 3/16"

D. TOE FILLER

☐ L ☐ R

NOTES

E. TOP COVER LENGTH

☐ To Sulcus ☐ To Toes

Lab Standards apply when order form is incomplete.

* If shoe size is not supplied, additional charges may apply.

Default shell material is 3D.

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